



P. O. Box 306, Ponchatoula, LA 70454
 Phone: (985) 386-2536 Fax: (985) 386-2537
chamber@ponchatoulachamber.com
 Event Held at Le Fleur de Lis on N. 6th St.



2017 Expo Booth Application

BUSINESS NAME _____

OWNER/CONTACT _____

ADDRESS _____

CITY STATE ZIP

BUSINESS PHONE _____ CELL _____

EMAIL _____

Price per Booth: **Chamber Members \$175**
Early Bird Discount \$125 (for Members only if completed form & payment in full received by September 1st, 2016)
Non-Members \$200

* We also offer a limited number of **PREMIER Sponsorships**; If interested in details, please contact the Chamber office

Checks payable to: **Ponchatoula Chamber of Commerce** can be mailed or dropped at the Chamber office (address above)
 Credit Card payments: **Visa, MC, or Discover** orders may be called in to the Chamber office (phone number above)

APPLICATION DEADLINE: Friday, September 29th, 2017

Booth space is either 8'x 6' rectangle or 4 foot round table, and a white table cloth is included in the setup fee, along with complimentary admittance for two (2) workers / exhibitors. If you have needs for space without a table, please contact us.

Type of booth Preferred - Circle one: Table - Rectangle / Table - Round / No table (please call to discuss space needs with Committee)

Number of booths requested: _____
Double Booth purchase will receive \$25 discount from the full price of 2 member or non-member booths Note: Does not apply with Early Bird Discount

Set-up time: 12:00pm to 5:00pm on Tuesday October 10, 2017. **Please have set up complete no later than 5:15pm and be prepared to participate in Vendor Networking by 5:30pm.**

Entry Fee includes Two (2) workers per booth that must check in at the door no later than 5:15 pm the day of the event. **Expo will open to public 6:00pm -8:00pm. Additional workers will be required to purchase a \$5 ticket.**

Please provide names of the two (2) workers / exhibitors to receive complimentary entry below:

1. _____ 2. _____

Please indicate items you will be utilizing at your booth to help us plan the most appropriate location (check all that apply):

Freestanding Display Trifold Tabletop Display Backdrop / Step & Repeat
 Balloons Giveaways Pull up / Retractable Banner Door Prize at your table
 Tablecloth with LOGO (provided by you; chamber will supply plain white tablecloths for each booth unless informed otherwise)
 Electricity (you must provide your own extension cords)
 Appliances / Equipment Please Describe: _____

Please note any other special considerations for your booth: _____
